

MATRUSRI DAV PUBLIC SCHOOL

MATRUSRI NAGAR COLONY, MIYAPUR, HYDERABAD-500049

CIRCULAR: MDAVPS/HYD/2019-20/CIR NO: 01

Ph. No: 8121644864/8121644865

Email:davmiyapur@gmail.com;kavalli.r@gmail.com

Dear parent,
Namasthe.

Date: 26.03.2019

First of all I would like to extend my heartfelt gratitude to each one of you for having attended the P.T.M of your ward & discussing with the teachers about your child's progress. Whatever points have been put forth for the development of the child is all with the sole intention of his/her overall improvement.

The academic session for 2019-20 has started on 18th of March, 2019 and will continue till the 09th of April, 2019 before closing for summer vacation. Please ensure that your child comes to school regularly till the school closes for summer vacations.

A marginal fee hike has been proposed in the school tuition fee for the academic session 2019-20. The fee hike is mandatory in order to accommodate salary increments, utility charges and running maintenance charges of the school. All essential services to school like water, electricity and property tax charges are levied at commercial rates to the school. We are a "Trust" that operates on a break even basis and we do not get any aid from either the Central or State Government to run our school.

I am sure you will understand the entire thought process that has diligently gone about into framing the fee structure. The support that you have always been extending to school is welcomed and appreciated.

Please go through the fee circular in detail & follow in letter & spirit

The fee structure for the academic year 2019-20 is as given under:

CLASS	TUITION FEE PER TERM	ANNUAL CHARGES + COMPUTER FEE (ONE TIME ANNUALLY)
LKG & UKG	Rs.8250/-	Rs.7000/- (Annual charges)
I to VII	Rs.8250/-	Rs.7000/- (Annual charges) + Rs.2000/- (Computer fee)
VIII to X	Rs.8550/-	Rs.7000/- (Annual charges) + Rs.2000/- (Computer fee)

FEE PAYMENT DETAILS :-

- **Fee will be collected in 4 terms.**

PERIOD	WITHOUT FINE	WITH FINE RS. 100/-
Term - 1	01 st April to 15 th May'19	From 01 st June'19 to 30 th June'19
Term - 2	01 st July to 15 th Aug'19	From 01 st Sept'19 to 30 th Sept'19
Term - 3	01 st Oct to 15 th Nov'19	From 01 st Dec'19 to 31 st Dec'20
Term - 4	01 st Jan to 15 th Feb'20	From 15 th Feb'20 to 29 th Feb'20

- ❖ Kindly ensure that sufficient balance is maintained in your account while the cheque is issued.
- ❖ During the fee collection of 2018-2019 there were cheque rejects to the tune of Rs.8,22,000/-(Rupees Eight Lakhs Twenty Two thousand only) and we had to levy cheque reject charges to parents. Each cheque reject involved 9 accounting entries which lead to lot of administrative hassles.
- ❖ Fee will be collected only in the form of Card Swipe/Cheque/DD (Demand draft) made in favour of Matrusri D A V Public School (A Unit of D A V College Trust & Management Society).
- ❖ DAVCMC (at New Delhi) is exploring its online fee collection options also nationwide.
- ❖ Please bear with us and pay the fee by Card Swipe/Cheque/DD till the time our online payment gateway is finalized.
- ❖ Parent must obtain receipt from fee counter at the time of fee payment. Fee card is compulsory during the payment of fee.
- ❖ Please preserve the receipt carefully. In case the school authorities require it for any reference, you must be able to produce it.
- ❖ No fee collection on Second Saturday, Fourth Saturday and Public Holidays.
- ❖ Pay the correct amount as mentioned in the fee circular. Please write Student name, Admission no., Class/Sec, Father/Mother Mobile no. on the reverse side of the Cheque/DD.
- ❖ 1st term fee has to be paid with Annual charges and Computer fee as applicable.
- ❖ If fee payment is not done before the end of two (2) terms, then a readmission fee of Rs.500/- will be collected from next term onwards.
- ❖ If fee payment is not done for more than 6 months, names will be struck off from the rolls.
- ❖ A fee payment window of 45days is being given to parents to remit fee without fines. Please utilize the fee payment dates accordingly and try to remit the fee without fines.
- ❖ Fines are imposed only to reduce the number of defaulters strictly.
- ❖ **KINDLY ADHERE TO THE DATES FOR LAST TERM FEE REMITTANCE -WITHOUT FINE FROM 1ST JAN'20 TO 15TH FEB'20 AND WITH FINE FROM 15TH FEB'20 TO 29TH FEB'20.**
- ❖ **ALL FEES INCLUDING TRANSPORT TO BE CLEARED ON (OR) BEFORE 29TH FEB 2020 IN ORDER TO HELP THE ACCOUNTS SECTION DO THEIR FEE RECONCILIATION SMOOTHLY.**
- ❖ Fee counter timings: - **09:00am to 01:00pm.**
- ❖ **YOUR COOPERATION IN THE SMOOTH RUNNING OF THE SCHOOL IS SOLICITED.**

With regards,



(K. Anandavalli)