

**MATRUSRI DAV PUBLIC SCHOOL**

**MATRUSRI NAGAR COLONY, MIYAPUR, HYDERABAD-500049**

**CIRCULAR: MDAVPS/HYD/2018-19/CIR NO: 01 Ph. No: 8121644864/8121644865/04029704864**

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Dear parent,

Namasthe.

First of all I would like to extend my heartfelt gratitude to each one of you for having attended the P.T.M of your ward & discussing with the teachers about your child's progress. Whatever points have been put forth for the development of the child is all with the sole intention of his/her overall improvement.

The next academic session begins on 19<sup>th</sup> March, 2018 and will continue till the 13<sup>th</sup> of April, 2018 before closing for summer vacation. Please ensure that your child comes to school regularly till the school closes for summer vacations.

A marginal fee hike has been proposed in the school tuition fee and computer science fee for the next academic session. The fee hike is mandatory in order to accommodate salary increments, utility charges and running maintenance charges of the school. All essential services to school like water, electricity and property tax charges are levied at commercial rates to the school. We are a trust that operates on a break even basis and we do not get any aid from government to run our school.

I am sure you will understand the entire thought process that has diligently gone about into framing the fee structure. The support that you have always been extending to school is welcomed and appreciated.

**Please go through the fee circular in detail & follow in letter & spirit**

The fee structure for the academic year 2018-19 is as given under:

CLASS	TUITION FEE PER TERM	ANNUAL CHARGES + COMPUTER FEE(ONE TIME ANNUALLY)
LKG & UKG	Rs. 10000/-	Rs.7000/-(Annual charges)
I to VII	Rs. 10000/-	Rs.7000/-(Annual charges) + Rs.2000/-(Computer fee)
VIII to X	Rs. 10400/-	Rs.7000/-(Annual charges) + Rs.2000/-(Computer fee)

❖ **Fee will be collected in 3 terms and not in four terms.**

**Fee payment details:-**

PERIOD	FOR THE MONTH OF	WITHOUT FINE	WITH FINE. RS.100/-
Term-1	April to July – 18	01 <sup>st</sup> April to 31 <sup>st</sup> May - 18	From 01 <sup>st</sup> June-2018 to From 31 <sup>st</sup> July-2018
Term-2	August to Nov – 18	01 <sup>st</sup> Aug to 30 <sup>th</sup> Sep – 18	From 01 <sup>st</sup> Oct-2018 to From 30 <sup>th</sup> Nov -2018
Term-3	Dec to Mar – 19	01 <sup>st</sup> Dec to 31 <sup>st</sup> Jan - 19	From 01 <sup>st</sup> Feb-2019 to From 15 <sup>th</sup> Mar-2019

- ❖ During the fee collection of 2017-2018 there were cheque rejects to the tune of Rs.9, 78,000/-(Rupees Nine lakh seventy thousand only) and we had to levy cheque reject charges to parents. Each cheque reject involved 9 accounting entries which lead to lot of administrative hassles.
- ❖ In view of the above we will collect fee only in the form of DD (Demand draft) made in favour of Matrusri D A V Public School ( A Unit of D A V College Trust & Management Society).
- ❖ DAVCMC (at New Delhi) is exploring its online fee collection options also nationwide.
- ❖ Please bear with us and pay the fee by DD till the time our online payment gateway is finalized.
- ❖ Please preserve the receipt carefully. In case the school authorities require it for any reference, you must be able to produce it.
- ❖ No fee collection on second Saturday and public holidays.
- ❖ Pay the correct amount as mentioned in the fee circular. Please write Student name, Admission no, Class, Sec, Father/Mother Mobile number on the reverse side of the DD.
- ❖ Parent must obtain receipt from fee counter at the time of fee payment. Fee card is compulsory during the payment of fee.
- ❖ 1<sup>st</sup> term fee has to be paid with Annual charges and Computer fee as applicable.
- ❖ If fee payment is not done before the end of that particular term, then a readmission fee of Rs.500/- will be collected from next term onwards.
- ❖ If fee payment is not done for two consecutive terms, names will be removed from the rolls.
- ❖ A fee payment window of 60 days is being given to parents to remit fee without fine in every term. Please utilize the fee payment dates accordingly and try to remit the fee without fines.
- ❖ Fines are imposed only to reduce the number of defaulters strictly.
- ❖ Fee counter timings :- **09:00am to 01:00pm**

**With regards,**



**(K. Anandavalli)**